

**FEDERAL DEPOSIT INSURANCE CORPORATION  
WASHINGTON, D.C.**

---

In the Matter of	)	
	)	
JENNINGS STATE BANK	)	ORDER TO CEASE AND DESIST
SPRING GROVE, MINNESOTA	)	FDIC-07-220b
	)	
(Insured State Nonmember Bank)	)	

---

Jennings State Bank, Spring Grove, Minnesota ("Bank"), having been advised of its rights to a NOTICE OF CHARGES AND OF HEARING detailing the unsafe or unsound banking practices and violations of law and regulation alleged to have been committed by the Bank, as well as of its rights to a hearing on the charges under section 8(b) of the Federal Deposit Insurance Act ("Act"), 12 U.S.C. § 1818(b), and having waived those rights, entered into a STIPULATION AND CONSENT TO THE ISSUANCE OF AN ORDER TO CEASE AND DESIST ("CONSENT AGREEMENT") dated November 14, 2007, with counsel for the Federal Deposit Insurance Corporation ("FDIC"), whereby, solely for the purpose of this proceeding and without admitting or denying any charges of unsafe or unsound banking practices and violations of law and regulation, the Bank consented to the issuance of an ORDER TO CEASE AND DESIST ("ORDER") by the FDIC.

The FDIC considered the matter and determined that it had reason to believe that the Bank had engaged in unsafe and unsound banking practices and violations of law and regulation. The FDIC, therefore, accepted the CONSENT AGREEMENT and issued the following:

**ORDER TO CEASE AND DESIST**

IT IS HEREBY ORDERED, that the Bank, its institution-affiliated parties, as that term is defined in section 3(u) of the Act, 12 U.S.C. § 1813(u), and its successors and assigns, cease and desist from the following unsafe or unsound banking practices and violations of law and regulation:

- A. Operating with management whose policies and practices are detrimental to the Bank and jeopardize the safety of its deposits.
- B. Operating with a board of directors that has failed to provide adequate supervision over and direction to the management of the Bank.
- C. Operating with an inadequate level of capital protection for the kind and quality of assets held and/or appropriate to the risk inherent in the activities engaged in by the Bank.
- D. Operating with an inadequate allowance for loans and lease losses for the volume, kind, and quality of loans and leases held, and/or failing to make provision for an adequate allowance for possible loan and lease losses.
- E. Engaging in hazardous lending and lax collection practices, including, but not limited to:
  - 1. the failure to obtain proper loan documentation;
  - 2. the failure to obtain adequate collateral;
  - 3. the failure to establish and monitor collateral margins of secured borrowers;

4. the failure to adhere to established lending policies, which set forth prudent underwriting and administration practices; and
  5. the failure to obtain current and complete financial information.
- F. Operating with excessive loan losses and with an excessive level of adversely classified loans or assets.
- G. Operating with an inadequate asset/liability and/or funds management policy.
- H. Operating with an inadequate risk rating and loan review system.
- I. Violating law(s) or regulation(s), including:
1. The aggregate lending limit restrictions of section 215.4(b) of Regulation O of the Board of Governors of the Federal Reserve System, 12 C.F.R. § 215.4(b).
  2. The legal lending limit restrictions of the State of Minnesota as set forth in M.S.A. § 48.24.
  3. The other real estate requirements of Section 2675.2170(B) of the Minnesota Department of Commerce Banking Rules.

IT IS FURTHER ORDERED, that the Bank, its institution-affiliated parties, and its successors and assigns, take affirmative action as follows:

1. **Qualified Management.**

- (a) From the effective date of this ORDER, the Bank shall have qualified management. Each member of management shall have the requisite knowledge, skills, ability and experience, giving consideration to the size and complexity of the Bank, to operate the Bank in a safe and sound manner and in compliance with applicable laws and regulations, as well as to restore the Bank to a satisfactory financial condition. Each member of management shall be provided appropriate written authority from the board of directors to implement the provisions of this ORDER.
- (b) Immediately, and periodically during the life of this ORDER, but no less frequently than annually, the board of directors shall assess management on its ability to:
- (i) comply with the requirements of this ORDER, all applicable State and Federal laws and regulations, FDIC and FFIEC policy statements, and the Bank's approved policies and procedures; and
  - (ii) restore and thereafter maintain the Bank in a safe and sound condition, including, but not limited to, capital adequacy, asset quality, earnings, management effectiveness, liquidity, sensitivity to market risks, information technology, and Bank Secrecy Act/Anti-Money Laundering compliance.

2. **Assessment of Qualified Management.**

- (a) The board of directors shall engage an independent third party acceptable to the Regional Director of the Kansas City Regional Office of the FDIC ("Regional Director") and the Deputy Commissioner for the Minnesota Department of Commerce ("Deputy Commissioner") and that possesses appropriate expertise and qualifications to analyze and assess the Bank's management and staffing performance and needs. Specifically, the assessment shall provide an evaluation of the current and past performance of all existing Bank executive officers, indicating whether the individuals are competent and qualified to perform present and anticipated duties, adhere to the Bank's established policies and practices, and operate the Bank in a safe and sound manner. The engagement shall require that the analysis and assessment shall be summarized in a written report to the board of directors ("Management Report") within 120 days from the effective date of this ORDER. Within 10 days of receipt of the Management Report, the board will conduct a full and complete review of the Management Report, which review shall be recorded in the minutes of the meeting of the board of directors.
- (b) The Bank shall provide the Regional Director and the Deputy Commissioner with a copy of the proposed engagement letter or contract with the third party for review before it is executed. The contract or engagement letter, at a minimum, shall include:
- (i) a description of the work to be performed under the contract or engagement letter, the fees for

- each significant element of the engagement, and the aggregate fee;
- (ii) the responsibilities of the firm or individual;
  - (iii) an identification of the professional standards covering the work to be performed;
  - (iv) identification of the specific procedures to be used when carrying out the work to be performed;
  - (v) the qualifications of the employee(s) who are to perform the work;
  - (vi) the time frame for completion of the work;
  - (vii) any restrictions on the use of the reported findings;
  - (viii) a provision for unrestricted examiner access to workpapers; and
  - (ix) a certification that the firm or individual is not affiliated in any manner with the Bank.
- (c) Within 30 days of receipt of the Management Report, the board of directors will develop a written Management Plan that addresses the findings of the report, a plan of action in response to each recommendation contained in the Management Report, and a time frame for completing each action. A copy of the Management Report and Management Plan and any subsequent modification thereto shall be immediately submitted to the Regional Director and the Deputy Commissioner for review and comment. Within 30 days from receipt of any comment, and after consideration of such comment, the board of directors shall approve the Management Plan which approval shall be recorded

in the minutes of the meeting of the board.

Thereafter, the Bank and its directors, officers and employees shall implement and follow the Management Plan and any modifications thereto. It shall remain the responsibility of the board to fully implement the plan within the specified time frames. In the event the plan, or any portion thereof, is not implemented, the board shall immediately advise the Regional Director and the Deputy Commissioner, in writing, of specific reasons for deviating from the Management Plan. At a minimum, the Management Plan shall:

- (i) contain a recitation of the recommendations included in the Management Report or otherwise communicated to the Bank, along with a copy of any report(s) prepared by the outside consultant(s);
- (ii) identify the type and number of officer positions needed to manage and supervise the affairs of the Bank, detailing any vacancies or additional needs and giving appropriate consideration to the size and complexity of the Bank;
- (iii) identify the type and number of staff positions needed to carry out the Bank's strategic plan, detailing any vacancies or additional needs;
- (iv) identify the authorities, responsibilities, and accountabilities attributable to each position, as well as the appropriateness of the authorities, responsibilities, and accountabilities, giving due consideration to the relevant knowledge, skills, abilities, and

experience of the incumbent (if any) and the existing or proposed compensation;

- (v) present a clear and concise description of the relevant knowledge, skills, abilities, and experience necessary for each position, including delegations of authority and performance objectives;
- (vi) identify the appropriate level of current and deferred compensation to each officer and staff position, including executive officer positions;
- (vii) evaluate the current and past performance of all existing Bank officers, including executive officers and staff members, indicating whether the individuals are competent and qualified to perform present and anticipated duties, adhere to the Bank's established policies and practices, and operate the Bank in a safe and sound manner;
- (viii) establish requirements and methodologies to periodically evaluate each individual's job performance;
- (ix) identify and establish Bank committees needed to provide guidance and oversight to management;
- (x) establish a plan to terminate, rotate, or reassign officers and staff as necessary, as well as recruit and retain qualified personnel consistent with the board's analysis and assessment of the Bank's staffing needs;
- (xi) identify training and development needs, and incorporate a plan to provide such training and development;

- (xii) establish procedures to periodically review and update the Management Plan, as well as periodically review and assess the performance of each officer and staff member;
- (xiii) contain a current organizational chart that identifies all existing and proposed staff and officer positions, delineates related lines of authority and accountability, and establishes a written plan for addressing any identified needs; and
- (xiv) contain a current management succession plan.

**3. The Bank's Board of Directors and Senior Officers.**

- (a) From the effective date of this ORDER, the Bank shall maintain at least 5 directors to comprise its board of directors, with at least one of those directors being "independent." An independent director shall be any individual who:
  - (i) is not employed in any capacity by the Bank, any subsidiary, or any of its affiliated organizations, other than as a director;
  - (ii) does not own or control more than 5 percent of the outstanding shares of the Bank or its parent company;
  - (iii) is not related by blood or marriage to an officer or director of the Bank or its affiliates, or to any shareholder owning more than 5 percent of the outstanding shares of the Bank or its parent company, and who does not otherwise share a common financial interest with such officer, director or shareholder other than possible ownership of publicly traded securities;

- (iv) is not indebted, directly or indirectly, to the Bank or any of its affiliates, including the indebtedness of any entity in which the individual has a substantial financial interest, in an amount exceeding 5 percent of the Bank's total Tier 1 capital and allowance for loan and lease losses; and
  - (v) is a resident of, or engaged in business in, the Bank's trade area; or
  - (vi) is otherwise deemed to be an independent director for purposes of this ORDER by the Regional Director and Deputy Commissioner.
- (b) In the event the Bank does not have an independent director, it shall make and continue in its efforts to recruit such a director and shall document those efforts through at least written correspondence with any approached individuals. Such documentation shall be presented to the board of directors on a monthly basis for review, and shall be made part of the minutes of the board's meetings.
- (c) The Bank shall notify the Regional Director and the Deputy Commissioner in writing of any resignations and/or terminations of any members of its board of directors and/or any of its senior officer(s) within 15 days of the event. The Bank shall also establish procedures to ensure compliance with section 32 of the FDI Act, 12 U.S.C. § 1831i and Subpart F of Part 303 of the FDIC's Rules and Regulations, 12 C.F.R. §§ 303.100 through 303.103. In addition, the Bank shall notify the Regional Director and the Deputy Commissioner in writing when it proposes to add any

individual to the Bank's board of directors or employ any individual as a senior executive officer. The notification must be received at least 30 days before such addition or employment is intended to become effective and shall include a description of the background and experience of the individual(s) to be added or employed.

**4. Reduction of Adversely Classified Loans.**

- (a) Within 60 days from the effective date of this ORDER, the Bank shall develop and complete a written plan to reduce the Bank's risk exposure in each loan in excess of \$150,000 classified "Substandard" in the June 18, 2007 FDIC Report of Examination ("Report of Examination"). For purposes of this provision, "reduce" means to collect, charge off, or improve the quality of a loan so as to warrant its removal from adverse classification by the FDIC and the Minnesota Department of Commerce. In developing the plan mandated by this paragraph, the Bank shall, at a minimum, review, analyze, and document the financial position of the borrower, including source of repayment, repayment ability, and alternative repayment sources, as well as the value and accessibility of any pledged or assigned collateral, and any possible actions to improve the Bank's collateral position.

5. **Restrictions on Advances to Adversely Classified Borrowers.**

- (a) While this ORDER is in effect, the Bank shall not extend, directly or indirectly, any additional credit to, or for the benefit of, any borrower who has a loan or other extension of credit or obligation with the Bank that has been, in whole or in part, charged off or classified "Loss" or "Substandard" in the Report of Examination and is uncollected. The requirements of this paragraph shall not prohibit the Bank from renewing, after collecting in cash all interest and fees due from a borrower, any credit already extended to the borrower.
- (b) Paragraph (a) of this provision shall not apply if the Bank's failure to extend further credit to a particular borrower would be detrimental to the best interests of the Bank. Prior to extending additional credit pursuant to this paragraph, whether in the form of a renewal, extension, or further advance of funds, such additional credit shall be approved by the Bank's board of directors who shall fully document in its minutes that:
- (i) the failure of the Bank to extend such credit would be detrimental to the best interests of the Bank, with an explanation of why it would be detrimental;
  - (ii) that the extension of such credit would improve the Bank's position, with an explanatory statement of why the Bank's position would improve; and

- (iii) an appropriate workout plan has been developed and will be implemented in conjunction with the additional credit to be extended.

**6. Correction of Technical Exceptions.**

- (a) Within 90 days from the effective date of this ORDER, the Bank shall correct the exceptions listed on the "Assets with Credit Data or Collateral Documentation Exceptions" pages of the Report of Examination.
- (b) For any exception that cannot be corrected, the Bank shall document the reasons for such inability in the borrower's credit file, and the board of directors shall review and include the documentation in the Board's minutes.
- (c) From the effective date of this ORDER, the Bank shall ensure that the necessary supporting documentation is obtained and evaluated before any credit or loan is extended.

**7. Implementation of Loan Policy.**

Within 60 days from the effective date of this ORDER, and annually thereafter, the board of directors of the Bank shall review the Bank's loan policies and procedures for adequacy and, based upon this review, shall make all appropriate revisions to the policies and procedures necessary to strengthen the Bank's asset quality and lending functions and to prevent further deterioration. Thereafter, the Bank shall implement and fully comply with the revised loan policies. In the event the Bank considers making a loan that would not conform with the Bank's loan policies, the loan shall receive prior review and approval

by the Bank's board of directors. The reason for non-conformance and the board's prior review and approval shall be documented in the board's minutes and in the loan file for that loan.

**8. Implementation of Independent Loan Review Program.**

- (a) Within 30 days of the effective date of this ORDER, the board shall develop a program of independent loan review that will provide for a periodic review of the Bank's loan portfolio and the identification and categorization of problem credits. At a minimum, the system shall provide for:
- (i) identification of loans with credit weaknesses that warrant the special attention of management, including the name of the borrower, amount of the loan, reason why the loan warrants special attention, and assessment of the degree of risk that the loan will not be fully repaid according to its terms;
  - (ii) identification of trends affecting the quality of the loan portfolio, potential problem areas, and action plans to reduce the Bank's risk exposure;
  - (iii) assessment of the overall quality of the loan portfolio;
  - (iv) identification of credit and collateral documentation exceptions and an action plan to address the identified deficiencies;
  - (v) identification and status of violations of laws, rules, or regulations with respect to the lending

function and an action plan to address the identified violations;

- (vi) identification of loans that are not in conformance with the Bank's lending policy and an action plan to address the identified deficiencies;
  - (vii) identification of loans to directors, officers, principal shareholders, and their related interests; and
  - (viii) a mechanism for reporting periodically, but in no event less than quarterly, the information developed in (i) through (vii) above to the board of directors. The report shall also describe the action(s) taken by management with respect to problem credits.
- (b) The Bank shall submit the program to the Regional Director and the Deputy Commissioner for review and comment. Within 30 days from receipt of any comment from the Regional Director and the Deputy Commissioner, and after due consideration of any recommended changes, the Bank shall approve the program, which approval shall be recorded in the minutes of the board of directors meeting. Thereafter, the Bank shall implement and fully comply with the program.
- (c) Upon implementation, a copy of each report shall be submitted to the board of directors, as well as documentation of the actions taken by the Bank or recommendations to the board that address identified deficiencies in specific loan relationships or the

Bank's policies, procedures, strategies, or other elements of the Bank's lending activities. Such reports and recommendations, as well as any resulting determinations, shall be recorded and retained in the minutes of the meeting of the board of directors.

**9. Charge-off Adversely Classified Assets.**

- (a) Within 10 days from the effective date of this ORDER, the Bank shall eliminate from its books, by charge-off or collection, all assets or portions of assets classified "Loss" in the Report of Examination that have not been previously collected or charged off.
- (b) Elimination or reduction of assets through proceeds of other loans made by the Bank is not considered collection for purposes of this provision.

**10. Maintenance of Allowance for Loan and Lease Losses.**

- (a) Within 30 days from the date of this ORDER, the board of directors shall make a provision which will replenish the allowance for loan and lease losses ("allowance") for the loans charged off as a result of the most recent examination and reflect the potential for further losses in the remaining loans or leases classified "Substandard" in the Report of Examination as well as all other loans and leases in its portfolio.
- (b) Within 90 days from the effective date of this ORDER, the board shall establish a comprehensive policy and methodology for determining the adequacy of the allowance. The policy shall provide for a review of

the allowance at least once each calendar quarter in order that the results of the review conducted by the board may be properly reported in the quarterly Reports of Condition and Income. Such reviews shall, at a minimum, consider the following:

- (i) the Federal Financial Banks Examination Council's Instructions for the Reports of Condition and Income, the Interagency Statement of Policy on the Allowance for Loan and Lease Losses, other applicable regulatory guidance that addresses the adequacy of the Bank's allowance, and any analysis of the Bank's allowance provided by the FDIC and the Minnesota Department of Commerce;
- (ii) the volume and mix of the overall loan portfolio, including trends in the portfolio mix by loan type and geography, trends in the severity of nonperforming or delinquent loans, trends in the severity of weaknesses in extensions of credit identified as "Special Mention" and adversely classified in the latest Report of Examination;
- (iii) previous loan loss experience by loan type, including the level, trends, and severity of overdrafts, trend of net charge-offs as a percent of average loans over the past several years, as well as an analysis of net charge-offs experienced on previously adversely classified loans;
- (iv) the degree of risk associated with renewed and extended loans;
- (v) the volume, trend, rate and duration of loan growth;
- (vi) the results of internal loan reviews;

- (vii) concentrations of credit and significant individual credits;
  - (viii) present and prospective economic conditions, generally and locally;
  - (ix) off-balance sheet credit risks; and
  - (x) any other factors appropriate in determining future allowances, including changes in the Bank's strategic plan, and loan products and markets.
- (c) A deficiency in the allowance shall be remedied in the calendar quarter in which it is discovered by a charge to current operating earnings prior to any Tier 1 capital determinations required by this ORDER and prior to the Bank's submission of its Report of Condition and Report of Income. The board of directors shall thereafter maintain an adequate allowance.
- (d) The Bank shall submit the policy to the Regional Director and the Deputy Commissioner for review and comment. Within 30 days from receipt of any comment from the Regional Director and the Deputy Commissioner, and after due consideration of any recommended changes, the Bank shall approve the policy, which approval shall be recorded in the minutes of the board of directors meeting. Thereafter, the Bank shall implement and fully comply with the policy.

**11. Other Real Estate Policy.**

- (a) Within 60 days from the effective date of this ORDER, the board of directors shall develop a written policy for managing the Other Real Estate ("ORE") of the Bank. At a minimum, the policy shall provide for:
- (i) review of the ORE portfolio, at least quarterly, by a committee appointed by the board of directors;
  - (ii) documentation that taxes and insurance premiums are paid in a timely manner;
  - (iii) resolution of documentation exceptions;
  - (iv) realistic and comprehensive budget for each parcel with a book value in excess of \$200,000, including projections of the Bank's carrying costs (e.g., upkeep, repairs, and insurance costs) and projections of the marketing costs;
  - (v) independent appraisal of each parcel at the time of foreclosure and periodically thereafter (but no more than 12 months from the date of the prior appraisal report);
  - (vi) determination by the ORE committee that each parcel of ORE is listed with a real estate broker or otherwise made widely available for sale within an appropriate timeframe and at a realistic selling price;
  - (vii) periodic progress reports from each real estate broker marketing Bank ORE, including projected sales timeframes;
  - (viii) detailed report from the ORE committee to the board of directors at least quarterly, with a copy of the report, including documentation of the action taken to facilitate the timely sales

- of ORE, made part of the board minutes; and
- (ix) requirements for accounting, documentation, resale terms and actions plans for the orderly liquidation of ORE from the Bank's books.
- (b) The Bank shall submit the policy to the Regional Director and Deputy Commissioner for review and comment. Within 30 days from the receipt of any comment from the Regional Director and Deputy Commissioner, and after due consideration of any recommended changes, the Bank shall approve the policy, which approval shall be recorded in the minutes of the board of directors' meeting. Thereafter, the Bank shall implement and fully comply with the policy.

**12. Profit and Budget Plan.**

- (a) Within 60 days from the effective date of this ORDER, and within the first 30 days of each calendar year thereafter, the board of directors shall develop and fully implement a written profit plan for the calendar year, consisting of goals and strategies, consistent with sound banking practices, and taking into account the Bank's other written plans, policies, or other actions as required by this Order. The profit plan and any subsequent modification thereto shall be submitted to the Regional Director and the Deputy Commissioner for review and comment. No more than 30 days after the receipt of any comment from the Regional Director and the Deputy Commissioner, and after consideration of any recommended changes, the board of directors shall approve the profit plan which

approval shall be recorded in the minutes of the meeting of the board of directors. Thereafter, the Bank, shall fully implement the profit plan and any subsequently approved modification. The written profit plan shall include, at a minimum:

- (i) identification of the major areas in and means by which the board of directors will seek to improve the Bank's operating performance;
- (ii) specific goals to improve the net interest margin, increase interest income, reduce discretionary expenses, and improve and sustain earnings, as well as maintain adequate provisions to the allowance for loan and lease losses;
- (iii) a description of the operating assumptions that form the basis for, and adequately support, material projected revenue and expense components;
- (iv) coordination of the Bank's loan, investment, funds management, and operating policies, strategic plan, and allowance for loan and lease loss methodology with the profit and budget planning;
- (v) a no less than quarterly budget review process to monitor the revenue and expenses of the Bank by comparing actual performance against budgetary projections, the results of the evaluation and any actions taken by the board to be reflected in the minutes of the meeting at which the evaluation is undertaken; and
- (vi) individual(s) responsible for implementing each of the goals and strategies of the Profit Plan.

**13. Minimum Capital Requirements.**

- (a) While this ORDER is in effect, the Bank shall have and maintain the following minimum capital levels (as defined in Part 325 of the FDIC's Rules and Regulations), after establishing an adequate allowance for loan and lease losses:
- (i) Tier 1 capital at least equal to 8 percent of total assets;
  - (ii) Tier 1 risk-based capital at least equal to 6 percent of total risk-weighted assets; and
  - (iii) Total risk-based capital at least equal to 10 percent of total risk-weighted assets.
- (b) In the event any ratio falls below the minimum required by paragraph 13(a), the Bank shall immediately notify the Regional Director and the Deputy Commissioner and (1) within 30 days shall increase capital in an amount sufficient to comply with paragraph 13(a), or (2) within 90 days shall submit a capital plan to the Regional Director and the Deputy Commissioner setting forth how the Bank will achieve compliance.
- (c) Any increase in Tier 1 capital necessary to meet the requirements of paragraph 13(a) may not be accomplished through a deduction from the allowance for loan and lease losses.

**14. Dividend Restriction.**

While this ORDER is in effect, the Bank shall not declare or pay any cash dividends without the prior written approval of the Regional Director and the Deputy Commissioner.

15. **Elimination and/or Correction of Violations of Laws, Rules, and Regulations.**

- (a) Within 60 days after the effective date of this ORDER, the Bank, consistent with sound banking practices, shall eliminate and/or correct all violations of laws, rules and regulations cited by the FDIC in the Report of Examination. In addition, within 60 days from the effective date of this ORDER, the Bank shall adopt and implement appropriate procedures to ensure future compliance with all applicable laws, rules and regulations.
- (b) Within 90 days after the effective date of this ORDER, the Bank, consistent with sound banking practices, shall eliminate and/or correct all contraventions of policy cited by the FDIC in the Report of Examination. In addition, within 90 days from the effective date of this ORDER, the Bank shall adopt and implement appropriate procedures to ensure future compliance with all applicable policies.
- (c) The Bank shall document each violation or policy contravention that cannot be eliminated or corrected, and why, for review by the board of directors at its next monthly meeting. The board's review, discussion and any action upon the uncorrected violation or policy contravention shall be recorded in its minutes.

16. **Ethics Policy.**

- (a) Within 60 days of the effective date of this ORDER, the Bank shall develop, adopt, and implement a written ethics policy ("Ethics Policy") and program ("Ethics Program") designed to bring to the attention of each member of the board conflicts of interest which may

exist in approving loans or other transactions in which officers, directors, or principal stockholders of the Bank ("Insiders") are involved. The Ethics Policy will state the ethical conduct and other standards expected of directors, officers, employees, agents and other persons participating in the conduct of the affairs of the Bank ("Covered Individuals"), in the performance of their duties and responsibilities, and establish the definitions, instructions and format to be followed by Covered Individuals in the preparation of comprehensive conflict disclosure statements ("Statements") to be filed for review by an Ethics Counselor, Ethics Committee, or the board of directors. At a minimum, the Ethics Program shall require:

- (i) initial Statements from all existing Covered Individuals;
  - (ii) initial Statements from any person who becomes a new Covered Individual;
  - (iii) periodic Statements from all Covered Individuals;
  - (iv) the disclosure by Covered Individuals of all potential conflicts of interest arising from a business or other interest or affiliation; and
  - (v) immediate reporting by Covered Individuals of new conflicts or discovery of previously unreported conflicts.
- (b) The Ethics Program will, at a minimum, ensure that each member of the board has been apprised of any potential conflict prior to making decisions, and has acted specifically on any loan or other transaction in which Insiders and/or their business associates are, directly or indirectly, involved. The results of any

deliberations by the board of directors regarding potential conflicts shall be reflected in the minutes of its meetings. The Ethics Program will also address the ethical and other conduct and responsibilities with respect to Covered Individuals, and specifically the permissibility and disclosure of:

- (i) acceptance of gifts, entertainment, favors and loans;
- (ii) use of official information;
- (iii) employment of relatives;
- (iv) use of Bank property;
- (v) reimbursement of payment of travel expenses;
- (vi) indebtedness to the Bank or any other financial institution;
- (vii) financial interests and obligations that appear to conflict with the individual's duties and responsibilities, including, but not limited to, participation of any sort in any transaction or loan in which the individual, his spouse, child, partner, or any organization in which the individual has a financial interest, or serves as an officer, director, trustee, or partner, is involved;
- (viii) purchasing of Bank property;
- (ix) providing goods or services to the Bank;
- (x) outside employment and other activities; and
- (xi) a periodic written method of reporting each individual's compliance with the Ethics Program to an Ethics Counselor and/or Ethics Committee who shall review compliance with the Ethics Program and report findings to the board of directors.

(c) The Bank shall submit the Ethics Policy and Ethics Program to the Regional Director and the Deputy Commissioner for review and comment. Within 30 days from the receipt of any such comments from the Regional Director and Deputy Commissioner and after due consideration of recommended changes, the Bank shall approve the Ethics Policy and Ethics Program, which approval shall be recorded in the minutes of the meeting of the board of directors. The Bank shall thereafter implement and enforce the Ethics Policy and Ethics Program.

**17. Funds Management Policies**

Within 60 days of the effective date of this ORDER, the Bank shall review its written Funds Management/Asset Liability Policy ("Policy") and amend the Policy to include the recommendations detailed in the Report of Examination. The Bank shall submit the Policy, and any future modifications, to the Regional Director and Deputy Commissioner for review and comment. Within 30 days of receipt of all such comments from the Regional Director and Deputy Commissioner, and after consideration of all such comments, the Bank shall approve the revised Policy, which approval shall be recorded in the minutes of the meeting of the board of directors. Thereafter, the Bank shall implement and fully comply with the Policy. At least annually thereafter, while this ORDER is in effect, the Bank shall review this Policy for adequacy and shall make any appropriate revisions to the Policy.

**18. Disclosure of Order to Shareholders.**

Following the effective date of this ORDER, the Bank shall provide to its shareholders or otherwise furnish a description of this ORDER, (i) in conjunction with the Bank's next shareholder communication, and (ii) in conjunction with its notice or proxy statement preceding the Bank's next shareholder meeting. The description shall fully describe the ORDER in all material respects. The description and any accompanying communication, statement, or notice shall be sent to the FDIC, Division of Supervision and Consumer Protection, Accounting and Securities Disclosure Section, 550 17th Street, N.W., Room F-6066, Washington, D.C. 20429 for review at least 20 days prior to dissemination to shareholders. Any changes requested to be made by the FDIC shall be made prior to dissemination of the description, communication, notice, or statement.

**19. Progress Reports Detailing Compliance with ORDER.**

(a) Within 40 days of the end of the first calendar quarter following the effective date of this ORDER, and within 30 days of the end of each calendar quarter thereafter, the Bank shall furnish written progress reports to the Regional Director and the Deputy Commissioner detailing the form, manner, and results of any actions taken to secure compliance with this ORDER. Such written progress reports shall provide cumulative detail of the Bank's progress toward achieving compliance with each provision of the ORDER, including at a minimum:

- (i) description of the identified weaknesses and deficiencies;
  - (ii) provision(s) of the ORDER pertaining to each weakness or deficiency;
  - (iii) actions taken or in-process for addressing each deficiency;
  - (iv) results of the corrective actions taken;
  - (v) the Bank's status of compliance with each provision of the ORDER; and
  - (vi) appropriate supporting documentation.
- (b) Progress reports may be discontinued when the Regional Director has, in writing, released the Bank from making additional reports.

This ORDER shall be effective on the date of issuance.

The provisions of this ORDER shall be binding upon the Bank, its institution-affiliated parties, and any successors and assigns thereof.

The provisions of this ORDER shall remain effective and enforceable except to the extent that, and until such time as, any provision has been modified, terminated, suspended, or set aside by the FDIC.

Issued Pursuant to Delegated Authority

Dated: 11/23/07

By:

---

Thomas J. Dujenski  
Deputy Regional Director  
Kansas City Regional Office